

Humphrey J. Kiuruwi
21 Bunge Street ~ Mbezi Beach, Dar es Salaam
C: +255761726256
humphrey.kiuruwi@fkschools.sc.tz

OBJECTIVE

Bilingual educator seeking a leadership opportunity with a K-12 learning institution.

EDUCATION

UNIVERSITY OF CALIFORNIA, Berkeley, CA *MA in Educational Leadership*,
May 2008

SAN FRANCISCO STATE UNIVERSITY, CA *Single Subject English Credential*,
June 2003

UNIVERSITY OF CALIFORNIA, Riverside, CA *BA in English and Minor
Economics*, 1998

LICENSE/CERTIFICATION

International Baccalaureate/IB DP Spanish and Language and Literature
Certification (Does not expire)

International Baccalaureate/IB MYP Language and Literature Certification (Does not
expire)

Clear Administrative Services Credential (Expires 10/01/29)

Clear Single Subject English Teacher Credential (Expires 10/01/29)

Supplementary Credential Economics (Expires 10/01/29)

PROFESSIONAL EXPERIENCE

FK International Schools, Dar es Salaam, Tanzania *Principal/Head of School* (2021 to
present)

- Provided leadership for the staff in determining goals and objectives and identifying school needs as the basis for developing long and short range plans and stimulated high levels of performance
- Monitored and supported best practices for "Guided Reading"
- Recruited, developed and trained classified and certificated staff
- Identified, provided, assigned, and coordinated in-service growth opportunities for personnel
- Provided for a healthful and safe school environment
- Created an intake process for student and staff so that they are successful
- Allocated and controlled a large school budget in accord with district policies and procedure
- Planned for the most effective use of curriculum materials, instructional supplies, equipment, building facilities, and school grounds
- Developed and implemented a program of community relations as a means of interpreting and furthering school programs
- Identified community resources and agencies that provided services to the school and established relationships as appropriate with resources and

agencies

- Evaluated certificated and classified staff
- Monitor and evaluate the effectiveness of policies and procedures and make adjustments as necessary
- Build and maintain positive relationships with parents/guardians, community members, and other stakeholders
- Communicate effectively with parents/guardians about school programs, policies, and student progress
- Collaborate with community organisations and businesses to develop partnerships and resources that support the school's mission, vision, and goals
- Seek out and secure funding opportunities and partnerships to support the school's academic programs and initiatives
- Provide ongoing professional development opportunities for faculty and staff to support their growth and effectiveness
- Foster a positive and collaborative work environment that values diversity, equity, and inclusion

DAR ES SALAAM INTERNATIONAL ACADEMY (DIA), Dar es Salaam, Tanzania 2018 to 2020 *Language and Literature Teacher/Spanish Teacher for Secondary*

- Planned, prepared and delivered lesson plans and instructional materials that facilitated active learning.
- Established and communicated clear objectives for all learning activities. • Used relevant technology to support and differentiate instruction.
- Encouraged and monitored the progress of individual students and use information to adjust teaching strategies.
- Maintained accurate and complete records of students' progress and development. • Collaborated with department and participated in school and parent meetings. • Communicated necessary information regularly to students, colleagues and parents regarding student progress and student needs.
- Assigned and graded class work, homework, tests and assignments.

OAKLAND UNIFIED SCHOOL DISTRICT, Oakland, CA 2016-2018 *CUES*

Elementary School Principal

- Provided leadership for the staff in determining goals and objectives and identifying school needs as the basis for developing long and short range plans and stimulated high levels of performance • Monitored and supported best practices for "Guided Reading"
- Recruited, developed and trained classified and certificated staff
- Identified, provided, assigned, and coordinated in-service growth opportunities for personnel • Provided for a healthful and safe school environment
- Created an intake process for student and staff so that they are successful
- Allocated and controlled a large school budget in accord with district policies and procedure • Planned for the most effective use of curriculum materials, instructional supplies, equipment, building facilities, and school grounds

- Developed and implemented a program of community relations as a means of interpreting and furthering school programs
- Identified community resources and agencies that provided services to the school and established relationships as appropriate with resources and agencies
- Evaluated certificated and classified staff

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT, Richmond, CA 2012 to 2018

Bayview Elementary School Principal

- Provided leadership for the staff in determining goals and objectives and identifying school needs as the basis for developing long and short range plans and stimulated high levels of performance
- Identified, provided, assigned, and coordinated in-service growth opportunities for personnel
- Provided for a healthful and safe school environment
- Created an intake process for student and staff so that they are successful
- Allocated and controlled a large school budget in accord with district policies and procedure
- Planned for the most effective use of curriculum materials, instructional supplies, equipment, building facilities, and school grounds
- Developed and implemented a program of community relations as a means of interpreting and furthering school programs
- Identified community resources and agencies that provided services to the school and established relationships as appropriate with resources and agencies
- Evaluated/coached certificated and classified staff

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT, Richmond, CA 2011-2012

Coordinator of Educational Services

- Provided guidance and support to site administrators as it related to areas of expertise (including leadership at principals' meetings)
- Facilitated and led teacher teams working to address areas of focus
- Responsible for curriculum development in as it related to K-12 programs
- Oversaw implementation of relevant intervention programs that may be adopted
- Oversaw support program for coaches, teacher on special assignment, support for staff and others
- Arranged for and in some cases provided district-wide professional development
- Coordinated development of language arts curriculum
- Oversaw teach and parent committees in the areas identified by district
- Provided presentations to the Board of Education related to programs and progress of students as appropriate
- Evaluated Certificated/Instructional Coaching Staff

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT, Richmond, CA 2008-2011 *E/*

Cerrito High School, Instructional Specialist/Assistant Principal

- Coaching individual teachers and subject specific teams
- Assessed instructional needs of the school, implemented professional

development and curriculum changes, developed and improved instructional programs and shared responsibility for providing instructional leadership in curriculum development and professional development and implementation.

- Provided on-site professional development, including job-embedded activities, monitored for effectiveness and adjusted accordingly.
- Established coaching relationships with teachers with the goal of improving instructional practices and improving student achievement.
- Conducted classroom observation and provided follow-up feedback/
Monitored the quality of instructional programs via learning walks, assurance checklists, and data teams.
- Assembled, presented, and interpreted school, class, and student data necessary to plan the educational program(s). Developed protocols for focused discussion in various settings, e.g., in data teams, grade level meetings and department meetings. Supported grade level/data/department teams in creating action plans based on their analysis.

REFERENCES:

Available upon request